

# Week 3 Checklist

Check the boxes for everything you've already done!  
Then use the course to fill in the gaps.

## How to use the checklist:

1. Check the box for everything you've already completed in your job search.
2. Go into the course to get help with the things you have not done (or don't understand)

## Do you have a lot of empty boxes (unchecked / not completed)?

That's why you are here! You are BOUND to have some empty boxes, and we've got all the answers and easy exercises you need to get those things done! Jump into Week 1 content, and you'll find it right away.

Key Exercises are **highlighted in red**



## Week 3 Checklist

- I am using my **Daily Action Tracker** to track my activity
- I understand what the hidden job market is
- I understand why referrals are the faster & easiest way to get hired
- I have done my **Networking Action Plan**
  - I know who is most likely to hire me
  - I know who is most likely to refer me to those managers
- I created my **First 50 list** of people I already know
- I am contacting people on my First 50 list every day
- I am using the **Daily 8 LinkedIn Action planner**
- Scripts**: I know what to say without feeling desperate or icky
- I know **10 ways to boost my odds when applying for jobs online**