

Week 4 Checklist

Check the boxes for everything you've already done!
Then use the course to fill in the gaps.

How to use the checklist:

1. Check the box for everything you've already completed in your job search.
2. Go into the course to get help with the things you have not done (or don't understand)

Do you have a lot of empty boxes (unchecked / not completed)?

That's why you are here! You are BOUND to have some empty boxes, and we've got all the answers and easy exercises you need to get those things done! Jump into Week 1 content, and you'll find it right away.

Key Exercises are **highlighted in red**



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- I am using my **Daily Action Tracker** to track my activity
- I know the insider secret: **The 3 things they ALL want in you**
- I know how to research before an interview
- I know the **5 key questions** to help me ace every interview
- I know how to practice with the **Mock Interview Packet**
- I know how to prep my key skills & **identify any gaps**
- I know how to calm my nerves and stop the jitters
- I know how to **debrief after every interview**
- I know how to **follow up after every interview**
- I know why it is critical to prep my references